



City of Atlanta
Employee Pledge to Abide by the City's One-Year Cooling-Off Period

Representing Private Interests

- I understand that the City of Atlanta has a one-year cooling-off period and that I may not appear before any city agency, including the City Council, on behalf of a private interest for one year after I leave city employment.

- I understand that during the one-year cooling-off period I may not be paid for services on behalf of any person or business in connection with any matter in which I was directly concerned, personally participated, actively considered, or gained knowledge while working as a city employee.

Filing Financial Disclosure Statements

(Applies only to persons who are required to file the annual financial disclosure statement)

- I understand that I must file the annual financial disclosure statement in the year after I leave city employment. If I am leaving my position prior to this year's filing deadline, I agree to file my statement on or before February 15th. If I am leaving after February 15th, I understand that I am required to file the statement next year.

I acknowledge that I have received a copy of the *Ethics Advisory on Post-Employment Rules*. Furthermore, I acknowledge that I have read this pledge; agree to file my financial disclosure statement, if required; and agree to abide by the city's one-year cooling-off period. I understand that I can seek advice from the Board of Ethics or Ethics Office if I need guidance on the post-employment rules.

Print Name

Date

Signature

Department