

**City of Atlanta Board of Ethics Meeting
Minutes of May 19, 2011**

The monthly meeting of the City of Atlanta Board of Ethics was called to order by Chair Caroline Johnson Tanner at 6:09 p.m. in the City Council Committee Room 2, 55 Trinity Avenue, Atlanta, Georgia 30303. Attending the meeting were board members Brent Adams, MaryAnne Gaunt, Shukura Ingram, and Charmaine Ward. Board members Carol Snype Crawford and Cathy Daniels were absent. Staff members Ginny Looney, Jabu M. Sengova, and Sherry Dawson also attended.

MINUTES

1. The Board approved the minutes of the March 17, 2011, meeting on a motion by Ms. Ingram and a second by Ms. Gaunt.

ENFORCEMENT

2. CO-10-002. In the Matter of Rhonda Dauphin Johnson

Ms. Sengova presented and recommended approval of a settlement agreement with Municipal Clerk Rhonda Johnson concerning her use of a vehicle rented with city funds and city labor for her private gain. Ms. Johnson agreed to pay a fine of \$750 and repay the City the amount of \$51.55 as restitution for the personal use of the rented vehicle. Ms. Ingram moved to accept the settlement agreement, with a second by Ms. Gaunt. The Board approved the agreement unanimously.

FINANCIAL DISCLOSURE

3. Financial Disclosure Report on enforcement efforts

Ms. Sengova delivered a status report to the Board on enforcement efforts against the 16 delinquent filers. Of 12 late filers, six cases have been closed and six remain open. The remaining four cases involve non-filers who are former employees and board members.

FORMAL ADVISORY OPINIONS

4. Proposed Ethics Advisory on Gift Rules

Ms. Looney presented a proposed ethics advisory that provides in one document the key rules on prohibited gifts, gifts allowed, and the disclosure required. Following a discussion, Ms. Ingram moved to adopt the Ethics Advisory on Gift Rules. Ms. Ward seconded the motion, and Board adopted it unanimously.

Having no further business, the meeting adjourned at 6:54 p.m.



Jabu M. Sengova, Associate Ethics Officer
Approved July 21, 2011