

**City of Atlanta Board of Ethics Retreat
Minutes of June 4, 2011**

The June retreat of the City of Atlanta Board of Ethics was held at the Southern Education Foundation located at 135 Auburn Avenue, Second Floor, Atlanta, Georgia, 30303. Attending the retreat were board members Caroline Tanner, Brent Adams, Carol Snype Crawford, MaryAnne Gaunt, Shukura Ingram, and Charmaine Ward. Cathy Daniels was absent. Also attending were staff members Ginny Looney, Jabu Sengova, and Sherry Dawson.

1. Term of office for Ethics Officer

Following a discussion, the Board determined that the current code provision providing that the Board appoint the Ethics Officer to a term of “not to exceed six years” is preferable because it provides for independence and flexibility. Ms. Looney is to prepare a position paper with the Board’s recommendations explaining why a term not to exceed six years is the best policy.

2. Mission Statement

The Board revised its mission statement as follows: “The Board of Ethics builds public trust, promotes open and transparent government, and fosters a strong ethical culture through educating, advising, and enforcing the city’s ethical standards and encouraging city officials and employees to act with honesty, integrity, and accountability.” The mission statement will be read by the Chair at the beginning of each meeting, placed at the bottom of each agenda, added to the website’s home page, and added to the Board’s Code of Conduct.

3. Core Values

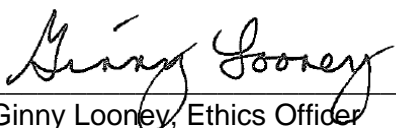
The Board defined the core values of an ethical culture as follows:

- Honesty – tell the truth; do what you say you will; don’t cheat the city
- Integrity – follow the rules, act for the city’s good rather than your personal benefit; have the courage to stand up for what’s right without regard to personal consequences; operate in pursuit of the greater good
- Trust – be honest; reliable; straightforward; do what I say I will do; engender confidence; put city’s best interest above own interests
- Accountability – be willing to accept responsibility for actions; consider the consequences of your behavior; have a strong sense of personal integrity

4. Succession Planning

The Board decided that it would prefer to use a search committee in any search for an ethics officer, have the candidates complete a statement of interest or complete a short questionnaire, and have the ethics staff initially review applications to determine who does meets the minimal qualifications based on objective facts.

Having no further business, the meeting adjourned at 1:35 p.m.



Ginny Looney, Ethics Officer
Approved August 18, 2011