

**City of Atlanta Board of Ethics Meeting
Minutes of July 19, 2012**

The monthly meeting of the City of Atlanta Board of Ethics was called to order by Chair Caroline Johnson Tanner at 6:10 p.m. in the City Council Committee Room 2, 55 Trinity Avenue, Atlanta, Georgia 30303. Attending the meeting were board members Brent Adams, Carol Snype Crawford, and Kate Wasch; MaryAnne Gaunt and Shukura Ingram were absent. Staff members Nina R. Hickson and Sherry H. Dawson also attended; Jabu M. Sengova was absent.

MINUTES

1. The Board approved the minutes of the May 17 meeting on a motion by Ms. Wasch and a second by Ms. Crawford. Ms. Hickson recommended that the Board approve and adopt an item discussed at the June retreat in that the Ethics Code applies to former officials and employees as it does to current officials and employees, and the status of the violator should not be relevant. Ms. Wasch moved to approve, with a second by Mr. Adams and the motion passed unanimously. Thereafter, the Board approved the minutes of the June 9 board retreat on a motion by Mr. Adams and a second by Ms. Wasch.

FINANCIAL DISCLOSURE

Ms. Hickson delivered a status report to the Board on enforcement efforts against the 21 delinquent filers. Of the 8 late filers, two cases have been closed and six remain open; of thirteen non-filers, one case has been closed and twelve remain open. The delinquent filer cases will be brought before the Board at the September meeting.

ETHICS OFFICER'S REPORT

2. FY13 Budget and FY12 Budget Report

Ms. Hickson presented the approved FY13 Budget which allocates \$285,799 in personnel expenses and \$65,942 in operating expenses for a total budget of \$351,741. She also reported that the Ethics Office was spending as budgeted for the beginning of fiscal year 2013. There was approximately \$79,000 in salary savings left over from FY12's budget; however, approximately \$30,000 was spent to purchase ethics training materials.

3. 2012-2013 Work Plan

Ms. Hickson reported on activities that support the 2012-2013 Work Plan in the following areas: operations, training, activities, advice, public education and outreach, investigation and enforcement actions, financial disclosure, and legislation and lobbying.

4. Integrity at Work Campaign

The Press Conference and Kick-Off event is scheduled for Tuesday, August 21, 2012. Ms. Hickson reported that the event would feature the Mayor and City Council President. Ms. Hickson and Ms. Tanner would also deliver remarks at the event.

Having no further business, the meeting adjourned at 6:28 p.m.

Jabu M. Sengova

Jabu M. Sengova, Associate Ethics Officer
Approved September 20, 2012