

**City of Atlanta Board of Ethics Meeting  
Minutes of March 15, 2018**

The monthly meeting of the City of Atlanta Board of Ethics was called to order by Board Chair Kate Wasch at 6:06 p.m. in Committee Room 1, 55 Trinity Avenue, Atlanta, Georgia 30303. Attending the meeting were board members Todd Gray, Nichola Hines, Gerry Neumark, and Jessica Stern. Ethics Officer Jabu M. Sengova and staff members Carlos R. Santiago, Sherry H. Dawson, Janet R. Keene, and Ibi Onabanjo also attended.

**MINUTES**

1. Ms. Stern moved to approve the minutes of the February 15, 2018 board meeting. The motion was seconded by Mr. Gray and unanimously approved by the Board.

**FINANCIAL DISCLOSURE**

2. **Report to Board on 2018 Filing Season**

Ms. Dawson reported that the 2018 filing season began on March 1, 2018. She reported that the number of required filers for 2018 has increased to 2865 from 2746 in 2017. Ms. Dawson further reported that E-filing Day in the City Hall Atrium will be held March 19, 2018.

**ETHICS OFFICER'S REPORT**

3. **Status Report on Activities Performed Under the Work Plan**

Ms. Sengova reported on activities that support the Ethics Office Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and the financial disclosure/ electronic disclosure system. Ms. Sengova reported that the Ethics Office is working on a Best Practices Ethics Study at the request of the Atlanta City Council. She also reported that Mr. Santiago presented at the Inaugural ATL Behind the Scenes Event which is a session for airport contractors and vendors.

4. **FY18 Budget Report**

Ms. Sengova reported that the Ethics Office was spending as budgeted for fiscal year 2018.

5. **FY19 Budget Update**

Ms. Sengova reported that the Ethics Office is preparing for FY19 and is currently going through the budget development process.

6. **Report on Public Comments at February 15 Board Meeting:**

Ms. Sengova reported that she reviewed the request put forth by Robby Caban, citizen during the public comments section of the February Board meeting. Ms. Sengova advised the Board that the matters raised by Ms. Caban were outside the jurisdiction of the Ethics Board. Ms. Sengova advised that Ms. Caban should raise her concerns with the Community Development/Human Services Committee (CDHR), which had purview over the matters raised.

## **BOARD OPERATIONS**

### **7. Personnel Matter (Executive Session)**

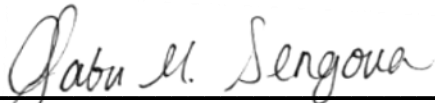
At 6:20 p.m., Ms. Stern moved that the Board Members go into Executive Session to discuss a personnel matter. The motion was seconded by Dr. Neumark and unanimously approved by the Board. At 6:35 p.m. Dr. Neumark moved that the Board Members come out of Executive Session. The motion was seconded by Ms. Stern and unanimously approved by the Board. Thereafter, Ms. Hines made a motion to increase Ms. Sengova's salary which was seconded by Mr. Gray and unanimously approved by the Board. Ms. Wasch spoke on behalf of the Board to publicly acknowledge Ms. Sengova's excellent performance in the past year as Ethics Officer.

## **PUBLIC COMMENTS**

### **8. Robby Caban, Citizen**

Ms. Caban again appeared at the end of the board meeting. Ms. Sengova advised Ms. Caban that her requests are not under the purview of the Ethics Board and that she should reach out to the Community Development/Human Services Committee. However, Ms. Caban requested that the Ethics Office meet with her to further discuss her concerns which she believed may raise some potential ethics issues. Ms. Sengova agreed to meet with Ms. Caban.

Having no further business, the meeting adjourned at 6:46 p.m.



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Jabu M. Sengova, Ethics Officer  
Approved May 17, 2018