

**City of Atlanta Governing Board of the Office of the Inspector General
Meeting Minutes of November 19, 2020**

The monthly meeting of the City of Atlanta Governing Board of the Office of the Inspector General was called to order by Board Chair Nichola Hines at 6:00 p.m. remotely via the Zoom Platform. Attending the meeting were board members Chris Gilmore, Todd Gray, Matt Grosvenor, Vic Hartman, Lisa Liang, Gerry Neumark, Wesley Tharpe and Bing Wang. Ethics Officer Jabu M. Sengova and staff members, Carlos Santiago, Sherry H. Dawson, Janet Keene, Ariyan Marshall, Ibi Onabanjo and Portia Reeves also attended.

MINUTES

1. Mr. Gray moved to approve the minutes of the October 15, 2020 board meeting. Dr. Neumark seconded the motion which was unanimously approved by the Board.

BOARD OPERATIONS

2. **Introduction of new board member**
Ms. Hines introduced the newest addition to the Governing Board of the Office of the Inspector General, Ms. Bing Wang, nominated by the Seven Major Universities of Metro Atlanta.
3. **Approval of new Inspector General**
Mr. Gray moved to approve Shannon Manigault as the new Inspector General for the City of Atlanta. Mr. Gilmore seconded the motion which was unanimously approved by the Board. Ms. Manigault was present for the meeting and provided brief remarks to the Board and the public.

ENFORCEMENT MATTER - CITY FINANCIAL DISCLOSURE STATEMENT

4. **In the Matter of Battiste Broadus, FD-20-089**
Former City Employee: filed 7/2/2020 Sanction requested: \$50

Mr. Santiago presented an amended Administrative Decision in the case of Mr. Broadus, finding that he was a late filer and in violation of Section 2-814 of the Atlanta Code of Ethics. Mr. Santiago stated that several mailings were sent to Mr. Broadus' address of record and none of the mailings were returned as undeliverable. The original administrative decision found that Mr. Broadus owed a late filing penalty of \$250, which Mr. Broadus appealed. Thereafter, the Ethics Division amended the decision and issued a reduced sanction of \$50. Mr. Santiago requested that the Board uphold the decision of the Ethics Division. Mr. Broadus was present at the meeting and addressed the Board. He stated that he was no longer employed by the City and did not have a city email address. He also asserted that he did not receive email reminders. He requested a waiver of the reduced fine of \$50. Mr. Gilmore made a motion to affirm the amended decision of the Ethics Division and deny Mr. Broadus' request. Mr. Gray seconded the motion. Following a discussion, the motion was unanimously approved by the Board.

ETHICS OFFICER'S REPORT

5. Status Report on Activities Performed Under the Work Plan

Ms. Sengova reported on activities that support the Ethics Division Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and financial disclosure. Ms. Sengova emphasized the staffs' performance in filling the vacant board seat and Inspector General position. Ms. Sengova also stated that the Ethics e-learning course is expected to launch in Spring 2021.

6. FY21 Budget Report

Ms. Sengova reported that the Ethics Division was spending as budgeted for fiscal year 2021 and that some costs have been reduced due to reduced travel and reduced use of office supplies.

Having no further business, the meeting adjourned at 6:51 p.m.



Jabu M. Sengova, Ethics Officer
Approved January 21, 2021