

**City of Atlanta Governing Board of the Office of the Inspector General
September 16, 2021 Meeting Minutes**

The meeting of the City of Atlanta Governing Board of the Office of the Inspector General was called to order by Board Chair Nichola Hines at 6:03 p.m. remotely via the Zoom Platform.

Attending the meeting were:

- Board Members Nichola Hines (Chair), Chris Gilmore (Vice Chair), Matt Grosvenor, Vic Hartman, Gerry Neumark, Wesley Tharpe and Bing Wang
- Compliance Division Staff Members Shannon Manigault (Inspector General), Anthony Bennett (Deputy Inspector General) and Roslynn Anderson
- Independent Procurement (IPro) Division Staff Member Micheal Jones
- Ethics Division Staff Members Carlos R. Santiago (Deputy Ethics Officer), Sherry Dawson, Janet Keene, Ariyan Marshall, Larry Mason, Ibidapo Onabanjo, Portia Reeves, and Raymond Robinson.

Board member Lisa Liang and Ethics Officer Jabu M. Sengova were absent.

MINUTES

1. Mr. Hartman moved to approve the minutes of the July 15th board meeting. The motion was seconded by Mr. Tharpe and unanimously approved by the Board.

INSPECTOR GENERAL'S REPORT

2. Status Report on Activities to Date - Compliance Division

Ms. Manigault presented a report on activities to date performed by the Office of the Inspector General, Compliance Division. She reported that the Office has begun investigative work with eleven preliminary matters and four ongoing investigations. Ms. Manigault also provided a status report on hiring for the office and development of the Inspector General's website. As part of the Inspector General's proactive initiatives, Ms. Manigault reported that the office is preparing a series of anti-corruption presentations as part of a public awareness campaign. Additionally, Ms. Manigault stated that as part of ongoing professional education for the staff, she recently attended the Inspector General's Institute in Jacksonville, Florida and obtained the Inspector General Certification.

3. Status Report on Activities to Date - Independent Procurement Review Division

Ms. Manigault presented a report on activities to date performed by the Independent Procurement Review Division. Ms. Manigault stated that the Division recently published six reports with findings of potential red flags, and that she was moving forward in hiring for one additional position in the Division.

4. FY22 Budget Report

Ms. Manigault reported that the Compliance and Independent Procurement Review Divisions were spending as budgeted for fiscal year 2022.

ENFORCEMENT MATTERS - CITY FINANCIAL DISCLOSURE STATEMENTS

5. In the Matter of George Denkins FD-21-007

Current City Employee: filed 6/14/2021 Sanction requested: \$100

Mr. Santiago presented an administrative decision in the case of Mr. Denkins finding that he is a late filer and in violation of Section 2-814 of the Atlanta Code of Ethics. Mr. Denkins was present at the meeting and addressed the Board. Mr. Denkins stated that he contacted the Ethics Division when he received correspondence from the Ethics Division in June 2021 and filed his statement immediately at that time. Mr. Denkins stated that he is a long-term employee and did not recall being required to file the financial disclosure statement in past years. Following a brief discussion, Mr. Hartman made a motion to sustain the administrative decision and issue a \$100 sanction against Mr. Denkins. Mr. Tharpe seconded the motion, and it was unanimously approved by the Board.

ETHICS OFFICER'S REPORT

6. Status Report on Activities to Date

Mr. Santiago reported on activities that support the Ethics Division Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and financial disclosure and electronic filing system. Mr. Santiago highlighted two key pieces of legislation recently passed by City Council, and adopted by operation of law, that will be critical to the function of the Ethics Division, passage of an annual Ethics training requirement for all City Employees, and approval of the second phase of the electronic filing system development. Mr. Santiago also presented the final report of the 2019 Financial Disclosure Statement Audit in which he outlined the most common findings and stated that the Ethics Division is currently working on audits of both the 2020 and 2021 financial disclosure statements.

7. FY22 Budget Report

Mr. Santiago reported that the Ethics Division is spending as budgeted for the 2022 fiscal year.

Having no further business, the meeting adjourned at 7:00 p.m.



Governing Board of the Office of the Inspector General
Approved November 18, 2021