

**City of Atlanta Governing Board of the Office of the Inspector General  
March 17, 2022 Meeting Minutes**

The meeting of the City of Atlanta Governing Board of the Office of the Inspector General was called to order by Board Chair Nichola Hines at 6:00 p.m. remotely via the Zoom Platform.

Attending the meeting were:

- Board Members - Nichola Hines (Chair), Chris Gilmore (Vice Chair), Todd Gray, Matt Grosvenor, Vic Hartman, Gerry Neumark, and Bing Wang
- Compliance Division - Shannon Manigault (Inspector General) and Roslynn Anderson
- Independent Procurement (IPro) Division – Ivy Williams
- Ethics Division - Jabu M. Sengova (Ethics Officer), Carlos R. Santiago (Deputy Ethics Officer), Janet Keene, Ariyan Marshall, Larry Mason, Ibidapo Onabanjo, and Portia Reeves

Board member Lisa Liang was absent.

**MINUTES**

1. Mr. Hartman moved to approve the minutes of the January 20, 2022 board meeting. The motion was seconded by Dr. Neumark and unanimously approved by the Board.

**BOARD OPERATIONS**

**2. Reappointment of Ethics Officer**

Dr. Neumark moved to reappoint the current Ethics Officer, Jabu M. Sengova, to a second five year term of office. The motion was seconded by Mr. Hartman and unanimously approved by the Board. Ms. Sengova offered remarks in appreciation for the staff and board, and recognition of the strides made toward transparency and a culture of ethics in the City of Atlanta.

**INSPECTOR GENERAL’S REPORT**

**3. Status Report on Activities to Date - Compliance and Independent Procurement Review Divisions**

Ms. Manigault presented a report on activities to date performed by the Office of the Inspector General, Independent Procurement Review (IPro) Division. She stated that IPro has issued ten reports since the last board meeting which included 38 findings with a contract aggregate value of approximately \$555 million.

Ms. Manigault then reported on activities to date performed by the Compliance Division. She reported that the Compliance Division currently has ten preliminary investigations and 17 active cases. Ms. Manigault further reported on activities in the areas of training, education and outreach, hiring and office space.

**4. FY22 Budget Report**

Ms. Manigault reported that the Compliance and Independent Procurement Review Divisions were spending as budgeted for fiscal year 2022.

**ETHICS OFFICER'S REPORT**

**5. Status Report on Activities to Date**


Mr. Santiago presented a report on the 2022 financial disclosure filing season which commenced on March 1, 2022. He reported that the number of required filers for 2022 is 3426 which consists of 2984 City Employees and 442 Board Members or NPU Officers. Mr. Santiago stated that the Ethics Division is also planning webinars to be held via the Zoom platform to assist filers in completing their statement.

Ms. Sengova reported on activities that support the Ethics Division Work Plan in the following areas: operations, training, advice, public education and outreach, investigation and enforcement actions, and hiring of two new positions. Ms. Sengova highlighted the robust success of the Ethics e-learning course measured in the number of persons, more than 3300, who have completed the course to date, and highlighted an Advisory Opinion published by the Ethics Division regarding remote work.

**6. FY22 Budget Report**

Ms. Sengova reported that the Ethics Division is spending as budgeted for the 2022 fiscal year.

Having no further business, the meeting adjourned at 6:49 p.m.



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Governing Board of the Office of the Inspector General  
Approved May 19, 2022